Auerfarm
BLOOMFIELD, CT AUERFARM.ORG

Welcome to Vacation Camp

Thank you for choosing to have your children spend their vacation with us. We are excited to spend time with them and share the camp experience in this unique setting. Please make sure you have all forms filled out and submitted to registrar@auerfarm.org. They will be attached to this welcome packet. If you have any questions, please contact us at camp@auerfarm.org

TO COMPLETE THE REGISTRATION PLEASE SUBMIT THESE REQUIRED FORMS TO REGISTRAR@AUERFARM.ORG:

- ☐ EMERGENCY CONTACT FORM
- ☐ PERMISSIONS FORM
- ☐ AUERFARM HEALTH FORM
- ☐ BEHAVIOR EXPECTATIONS & DISCIPLINE POLICY

Vacation Camp Dates & Times:
November 4, 2025 - ELECTION DAY, 8:45 AM - 3:30 PM

Winter Camp
December 26, 29-31, 2025- HOLIDAY BREAK, 8:45 AM - 3:30 PM

Spring Camp
April 13 - 17, 2026 - APRIL BREAK, 8:45 AM - 3:30 PM

LATE ARRIVAL / EARLY PICK UP
If you know your child(ren) has a planned late arrival or early pick up during the session, please let us know via email: camp@auerfarm.org. If your child has an unexpected absence from the program, please report it to the farm office by calling (860) 242-7144 so they can notify Vacation Camp staff. Please be prompt with pick up. A late fee of $15 will be charged after 10 minutes.

What We'll Do: Each day we will be outside as much as possible exploring all aspects of the farm's fields, gardens, barns, and woods. Daily activities might include art projects, songs, gardening, time with farm animals, nature walks, hayrides, cooking, science experiments, games, sledding, and more. It is recommended that campers have layered clothing and waterproof boots

What to Wear:
We will be outside as much as possible so please dress for the weather.

- Closed-toed sturdy shoes (boots are perfect)
- Comfortable clothes, layers if needed
- Sunscreen (all day and waterproof formula preferred)
- Bug spray (seasonal)
- Water bottle with the child's name on it

What to Bring:

- Snack and lunch - mark your child(ren)'s snack bag/lunch box with their name
- **Please note we are a peanut-free environment** when making your snack/lunch choices.

- Hat, mittens/gloves, warm clothing (seasonal)
- Sunscreen
- Raincoat or poncho (if rain is expected)
- Boots or old shoes for wearing in the barn and gardens
- Bug spray (optional/ seasonal))
- Sunglasses and/or hat (optional)

What NOT to Bring: Electronic devices including cameras, iPads, personal music players, and video games should be left at home. Cell phones must be kept away throughout the program day and we advise that they are not brought to the farm.

Emergency Information: If you need to get in touch with your child(ren) or their counselor during the program day, please call (860) 242-7144. The 4-H Education Center is located at 158 Auer Farm Road in Bloomfield. Auer Farm Road is off of Route 185 (Simsbury Road).

Health and Safety: If your child(ren) is too sick to participate in normal farm activities, please do not send them to camp. If your child(ren) becomes sick at Auerfarm and cannot participate in activities, a staff person will call you and we ask that you make arrangements to pick up your child(ren) as quickly as possible.

Throughout your child(ren)'s time on the farm, they will be in contact with a variety of farm animals. The animal barn and classrooms are stocked with hand sanitizer and counselors will provide time for hand washing, especially before preparing food and eating. Please help us in our cleanliness efforts by encouraging your child(ren) to wash their hands before you leave the farm for the day.

As you know Connecticut is home to ticks, which can spread Lyme disease. Farm staff will work to prevent tick encounters by keeping children out of tall grass and weeds. You are encouraged to apply bug repellant to your child in the morning. Parents are encouraged to do a tick check at the end of the day. Our staff is not permitted to remove an embedded tick. We will notify a parent right away if we notice one on your child.

Mosquito bites are a common occurrence while outdoors and bug repellants can help prevent them. We try to keep the farm as free of poison ivy as possible and it will be identified to all campers on the first day of their program. Campers will be instructed to avoid it, but sometimes in the excitement of the day, exposure occurs. If a rash appears that you suspect to be poison ivy, be sure to wash the clothes and shoes they wore that day in hot soapy water to prevent the spreading of the oils.

We are looking forward to a fun-filled vacation. If you have any questions, please contact us at camp@auerfarm.org

Thank You,

Jonni Marshall
Camp Director

Auercamp Behavior Expectations

For our campers to get the most out of their Auercamp experience there are some expectations that help to create a safe, fun environment for all. The expected behaviors listed below are essential to the success of all campers. Please review these expectations with your camper(s), then sign and return the agreement to complete your enrollment.

If anything listed seems too difficult or unreasonable, please contact camp@auerfarm.org before enrolling. We would love to work together to plan the best approach for your camper.

In addition to the expectations below, we require that all campers at Auercamp **be able to stay with their group as instructed.** Exploration is in our nature and there are times when campers will explore and wander in counselor-led activities; however, campers must be able to stay with their group as instructed. Campers who leave their group without telling a counselor when overwhelmed or bored, endanger themselves and others. ***We cannot allow children to remain in or return to Auercamp if they are not able to follow this crucial safety rule.***

Core Expectations:

- **Respect:** Treat all campers and staff with kindness and respect.
- **Safety:** Follow all safety rules and guidelines.
- **Cooperation:** Work together with others and be a team player.
- **Responsibility:** Take ownership of your actions and belongings.
- **Positive Attitude:** Maintain a positive and enthusiastic attitude.

Specific Expectations:

- **Listening:** Pay attention to instructions and announcements, and acknowledge peers.
- **Following Directions:** Follow directions from camp staff promptly.
- **Taking Turns:** Share equipment and wait patiently.
- **Conflict Resolution:** Use words, **not actions**, to resolve disagreements.
- **Cleanliness:** Keep the camp clean and tidy.
- **Honesty:** Be truthful and honest in all situations.

Please see a breakdown by age group on the next page. Review the appropriate expectations with your camper, then sign and return the attached Code of Conduct to complete your enrollment.

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Discipline Policy

The goal is for all campers to act appropriately in camp for their safety and the safety of others. Steps will always be taken to redirect problematic behavior before problems arise. Special efforts will be taken to help our young and special needs campers develop the social, self-regulation, and cooperation skills they need to be successful.

When campers are unable to follow the behavior guidelines, the following steps will be taken as the behavior progresses.

1. Verbal Warning. Staff will warn the camper(s) and attempt to redirect behavior. The parent or guardian will be notified at pick up or by phone call that the camper has violated the camp rules

2. Loss of Privilege. Staff will contact one of the Directors, and the camper will be removed from the activity and given time to self-calm or an alternate activity until ready to return to scheduled activities with the group. The parent or guardian will be notified at pick up or by phone call that the camper has violated the camp rules. The parent will sign a confirmation of notification and be made aware that further disciplinary action may be taken if the misbehavior continues.

4. Parent Contact. The parent or guardian will be contacted to pick up the camper immediately. The child will be suspended from camp for the remainder of the day. The parent will receive an incident report and will sign a confirmation of notification.

6. Dismissal. The parent or guardian will be contacted to pick up the camper immediately. The camper will be removed from the camp program and will not be eligible to return for the rest of the camp season. The parent will receive an incident report. Campers will not be eligible for a refund of camp fees.

Additional Information/Accelerated Steps

The camper does not have to exhibit the same misbehavior to progress to the next step in the discipline procedure. For example, if a camper is caught stealing or destroying another camper's property or hits another camper later in the camp season, that camper will be sent home from camp.

The discipline process can be accelerated by the camp staff in the event of serious misconduct. An example of a reason to accelerate this process would be:

• A camper who strikes or threatens a camper or staff member will jump past the first two steps directly to parental contact.

• Any camper who commits a serious offense such as seriously harming, or threatening to seriously harm another camper or who sexually harasses another camper or a staff member can be immediately suspended or dismissed from camp after the incident has been reviewed by camp staff. This decision will be made by the camp administration team.

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Please review the expectations with your camper(s) and sign and return the attached agreement to complete your enrollment at Auercamp.

My camper(s) _____ and I _____, the parent/guardian, have read and agree to the behavior policy expectations and discipline policy. We agree to the listed expectations and understand that if behavior expectations cannot be met my camper may be dismissed from Auercamp.

Camper Name(s): _____

Camper Signature(s): _____

Parent/Guardian Name(s): _____

Parent/Guardian Signature(s): _____

Date: ____/____/____

Emergency Contact and Alternate Driver Form

* All parents/guardians must designate at least two, preferably three Emergency Contacts. * Campers may not leave Auerfarm with an unauthorized adult unless they have written documentation from parents/guardians stating that the child may leave the property with that adult prior to camp dismissal.

Camper's name: _____

Emergency Contact #1 (parent/guardian)

Name_____ Relationship _____

Home Address _____

Cell Phone: (_____) _____ - _____

Work Phone: (_____) _____ - _____

Home Phone: (_____) _____ - _____

May transport my child: yes_____ no_____

Emergency Contact #2 (parent/guardian)

Name_____Relationship _____

Home Address _____

Cell Phone: (_____) _____ - _____

Work Phone: (_____) _____ - _____

Home Phone: (_____) _____ - _____

May transport my child: yes_____ no_____

Emergency Contact #3 (other)

Name_____Relationship_____

Home Address _____

Cell Phone: (_____) _____ - _____

Work Phone: (_____) _____ - _____

Home Phone: (_____) _____ - _____

May transport my child: yes_____ no_____

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Required Permission Form - Auercamp

Child's Name: _____

I, _____ (parent/ guardian)

allow the Auerfarm Education Staff to (check all that apply):

▢ Help my child apply sunscreen if needed

▢ Help my child apply bug spray if needed

▢ Include my child in camp activity photographs. *(May be used for Auerfarm print media)*

▢ Take my child on a hayride

Signature:_____

Date:_____

Updated 12//30/2024 CS

Auerfarm Health Form

(Please Print)

Member/Volunteer Information (This form is used to ensure your safety and well being.)

Last Name	First	Middle Initial	❑ M ❑ F Sex	/ / Date of Birth

Street Address	City	State	ZIP Code	( ) Home Phone No.

Name	Relationship	Name	Relationship
Address		Address	
City State Zip Code		City State Zip Code	
( ) Home Telephone ( ) Work Telephone ( ) Cell Telephone		( ) Home Telephone ( ) Work Telephone ( ) Cell Telephone	

Allergies

Food (List Food)	Life Threatening?	❑ Yes	❑ No
Drug (List Drug)	Life Threatening?	❑ Yes	❑ No
Insect (List Insect)	Life Threatening?	❑ Yes	❑ No
Other (List)	Life Threatening?	❑ Yes	❑ No

Personal Medical History

Previous Surgery/Hospitalization? Explain	Date
Physical Impairment? Explain	Date
Mental Health Issues Requiring Treatment? Explain	Date
Current Medications and conditions for which they are prescribed?	Date
Is there any other personal medical history you feel we should know?	Date

Parent/Guardian Authorizations:

I recognize that some activities have an inherent risk that could result in personal injury. The person herein described has permission to engage in all Auerfarm activities except as noted. Please list here:

During the program, I hereby give permission for the Program Staff to administer appropriate medical attention to my child/ward in the event of any accident, illness, or injury, including non-prescription medications or any medications my child brings in original containers with dosage instructions that is provided to program staff. In the event of an emergency, 911 will be called and I will be responsible for any and all costs of medical coverage and treatment provided not covered by my child's insurance.

Insurance Provider:	Insurance Policy Number:

Signature of parent or guardian	Date
Printed Name	Date

OVER

Consent for Medication Administration

If your child or ward will be under the age of 18 while in attendance at Auerfarm, it is our program policy to secure your consent for medication distribution and for the use of medical devices. The medication or medical device can be self-administered or be administered by the on-site professional staff.

All medications must be in a medicine bottle and labeled with the participant's name, doctor's name and phone number, medication name, and dosage.

It is the parent's responsibility to contact the Auerfarm volunteer or professional staff to make them aware of any medication that will need to be administered during the program. You must complete the form below.

_____No medication will be brought to Auerfarm.

_____I want the medication or medical devices self-administered (age 14 and above only).

_____I want the medication or medical devise administered by the on-site program provider. However, a limited amount of medication for life threatening conditions may be carried by my child or ward. (i.e. bee sting kits, inhalers)

Name of medication(s)	Prescribing Doctor	Doctor's phone number

Amount to be taken	How is it taken?	When to be administered?

Day(s) to be taken	Special Instructions

Signature of Parent Date: